



# LAKE ELSINORE UNIFIED SCHOOL DISTRICT

## School Site Council (SSC)

Minutes February 19, 2020

SSC attendance for this meeting included:

☒ SSC parents/guardians or community members

☒ School Staff

☒ Principal

A quorum must be present in order to conduct business. A quorum should be defined in your bylaws. A quorum:

☒ has been met

☐ has not been met

✓ Meeting sign-in sheet is attached.

✓ Documents distributed at the meeting are attached.

**Legal Requirements** (Check topics covered at this meeting):

Topic/Action		Title I Schools	Non-Title I Schools
1	<b>SSC Officer Elections</b>		
2	<b>SSC Committee Training</b>		
3	Greene Act (Review)		
4	<b>LEUSD Parent Involvement Policy</b>		
5	LEUSD Uniform Complaint Procedures		
6	LEUSD Annual Notice Rights & Responsibilities		
7	SSC Bylaws		
8	Parent Education/Involvement Opportunities		
9	Review and provide input on LCAP & LEA Plan Goals		
10	Review WASC Report & integrate in SPSA Goals (HS)		
11	Comprehensive Safe Schools Plan		
12	<b>Title I School Parent Involvement Policy</b>		
13	<b>Title I Home/School Compact</b>		
14	<b>Annual Title I Site-based Parent Survey</b>		
15	<b>Annual Title I Parent Meeting Organization</b>		
	<b>SPSA Development</b>		
16	<b>SPSA Comprehensive Assessment &amp; Analysis of Data</b>		
17	<b>SPSA Goals Development</b>		
18	<b>SPSA Budget Development</b>		
19	<b>SPSA Approval</b>	X	

	20	Recommend SPSA for Board approval	X	
	21	<b>SPSA Annual Evaluation</b>		
	22	<b>School-based Coordinated Program – Annual Decision</b>		

I. Welcome & Introductions

Ms. Lorraine Pelaez welcomed SSC members.

II. Call to Order -

The meeting was called to order at 2:16 pm at Elsinore Elementary School by Dawn Campbell. A quorum was established with the following EES School Site Council Members present: Lorraine Pelaez (Principal), Dawn Campbell (teacher), Alyssa Modyman (teacher), Nancy Torres (staff), Julvis Ruiz (parent), and Blanca Magaña (parent).

Proposed Agenda was read. Motion was made by Mrs. Torres to approve, seconded by Ms. Modyman and was unanimously approved.

Minutes from December 2019 SSC meeting were reviewed and motion to approve was made by Ms. Modyman and seconded Ms. Pelaez. Motion was unanimously approved.

III. Committee Reports

A. PTA: (Presented by PTA President-Julvis Ruiz)

- a. PTA – Julvis Ruiz reported that membership goal has not been met. They also reported that the new board for the upcoming school year has been appointed, however a Membership Chairman is still needed. They also announced they will be providing cake to our students and families on the Family Reading Night on March 5<sup>th</sup> to celebrate Dr. Seuss’ birthday.
- b. ELAC – Ms. Pelaez reported that the meeting on February 11, 2020 was cancelled. The link to the ELPAC practice tests will be sent out to parents via Parent Square.

IV. Legal Requirements:

V. Unfinished Business:

VI. New Business:

Ms. Pelaez presented proposed revisions to the 2019-20 SPSA-Title 1 budget. She explained all actions and the reasons for the proposed changes. She provided committee members with a budget spreadsheet highlighting proposed changes.

Dawn Campbell, (teacher)asked if bilingual para educators could be hired for extra duty to support with the upcoming ELPAC test. Ms. Pelaez confirmed with the District Office that funding is available to pay extra duty for bilingual para-educators to support with ELPAC testing, and therefore site Title 1 funds do not need to be used for that.

The committee also discussed the ESL daycare funded through site Parent Engagement- Title 1. Julvis Ruiz, parent member, asked about the enrollment numbers of childcare. Ms. Pelaez agreed to look into it, and report back to the committee. The committee expressed that if enrollment is low, daycare services should be cancelled so that the funds can be used elsewhere.

Ms. Pelaez informed the committee that the spring bootcamp will be funded through the district with Title III funds and will be named the “EL Academic Bootcamp”. The name change will be reflected in the verbiage of the SPSA under Goal 2. The bootcamp will continue to be offered to grades 3-5 over spring break.

A motion to approve the proposed budget revisions was made by Ms. Modyman and seconded Mrs. Torres. Motion was unanimously approved.

#### VII. Adjournment

Motion to adjourn the meeting was made by Mrs. Campbell and seconded by Mrs. Torres. Meeting adjourned at 3:06 pm.

#### **Material provided to SSC members (attached):**

- EES SPSA Budget Revision Spreadsheet